

RISK ASSESSMENT FORM**Date:**.....

Position	Name	Approval
Officer of the Day		
Coxswain		

Risk considerations:

GREEN

AMBER

RED

Forecast wind direction and speed			
Actual wind direction and speed			
Sea state (open sea)			
Sea state – swell at harbour entrance			
Harbour activity – any unusual hazards			
Slipway – clear and safe to launch; any surge in the harbour			

Patrol boat	Sinka / Koula
First Aid Kit available	Yes/No
AED at venue	Yes/No
Number of dinghies	
List any unusual hazards ashore or at sea - brief all involved	

Overall risk assessment (note guidelines overleaf): (tick appropriate decision)

Acceptable to sail	Conditions and resources sufficient for normal and safe sailing	
Acceptable but with limitations	Limited resources or sailing limitation due to weather.	Limitations:
Unacceptable to sail	Unacceptable conditions or insufficient resources available for safe sailing	

Considerations for those recently qualified:

CySaF Level 1-2, helm a dinghy in winds up to 10 knots under supervision

CySaF Level 3, helm a dinghy in winds up to 10 knots without supervision (consider reefing)

CySaF Level 4, helm a dinghy in winds up to 15 knots

Consider advising use of masthead buoyancy for inexperienced helms in winds >10 knots

OOD Guidelines

OOD's should remind all sailors that by registering to take part in sailing activity they are accepting the risk statement on the back of the registration sheet, and particularly that:

1. it is for the helm and crew to decide whether they accept the inherent risk of taking part based upon their personal experience and their own assessment of the conditions;
2. they are responsible for their own safety and that of their vessel;
3. the club launches a patrol boat as a convenience and the provision of assistance is limited to what can practically be provided in the circumstances, including, but not limited to, other demands on the patrol boat at the time, the impact of weather conditions and the age, agility and ability of onboard volunteers.

The OOD can, based upon their assessment of risk, place restrictions on the use of any club owned dinghy and/or prevent a club owned dinghy from being used at all. Different decisions might be taken on a per dinghy basis dependent upon the experience of those involved.

OODs should note that there is a special duty of care for those who are inexperienced and/or deemed unable to assess risk adequately for themselves. The same is true of those under 18. Children should never be allowed to go sailing on **any** boat without their parent or legal guardian being at the venue for the duration of sailing. For club boats, the parent or legal guardian must have signed an appropriate approval that they have understood and accept the risk.

The OOD's decision, taken in collaboration with the Cox for the day, and based upon their assessment of risk, is whether:

- a) to launch a patrol boat and, if so,
- b) to allow club boats to be used by those who have chosen to sail in them (club dinghies should never be used without a patrol boat having been launched).

Wind Speed	Force 1-3 (<=10 kts)	Force 4 (11-16 kts)	Force 5 (17-21 kts)
	GREEN	AMBER	RED
Waves	0-1m	1-2m	> 2m
	GREEN	AMBER	RED
Harbour Wall	0-1m	Some spray over the wall	Waves over the wall
	No spray over the wall		
	GREEN		
Weather Forecast outlook	Improving	Worsening	
	GREEN	AMBER	RED

A Patrol Boat should not be launched if there are any **RED** conditions.

The presence of **AMBER** conditions does not necessarily mean that a patrol boat should be launched. The OOD and Cox should consider:

- Conditions seem safe to sail and there are no **RED** conditions in the Risk Assessment
- Whether any **AMBER** conditions warrants advice to private boat owners or restrictions being placed on those using club dinghies
- All on the patrol boat are fit and healthy
- All on the patrol boat are capable of performing their tasks given the current and expected weather conditions

Any decision to launch a patrol boat is always at the discretion of the OOD and Cox, whose decision is final.